

**Minutes of a Meeting of the Joint Senior Staff Committee of Adur District and
Worthing Borough Councils**

Gordon Room, Worthing Town Hall and Council Chamber, Adur Civic Centre

Thursday 20 March 2014 reconvened on Friday 21 March 2014

Attendance

Adur District Council

Neil Parkin
Julie Searle
Liza McKinney

Worthing Borough Council

Paul Yallop
Bryan Turner
Keith Sunderland

JSnSC/07/13-14 Chairman of the Meeting

Under the Joint Committee agreement it was noted that the Chairman of the meeting would be a Member of the host authority. Councillor Yallop took the chair for the meeting in Worthing and Cllr Parkin took the chair for the meeting in Adur.

JSnSC/08/13-14 Substitute Members

There were no substitute Members.

JSn/09/13-14 Minutes

Resolved that the public and exempt minutes of the meeting held on 7 and 10 February 2014 be approved as a correct record and they be signed by the Chairman.

JSnSC/10/13-14 Declarations of Interest

None were declared.

JSnSC/11/13-14 Public Question Time

There were no members of the public in attendance.

JSnSC/12/13-14 Exclusion of press and public

Resolved that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting from the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph 1 of Part 3 of Schedule 12 A to the Act indicated against the item.

JSnSC/13/13-14 Appointment of three Directors

Before the Committee was an exempt information report by the Programme Manager for Catching the Wave, copies of which had been circulated to all Members as Item 8.

Members of the Committee had also been supplied with the application forms, submitted to SOLACE, for those candidates due to be interviewed over the two days.

The Committee noted that there had been an intensive selection process which had culminated in activities at an Assessment Centre.

The interviews for the three positions were spread over two days on the 20 and 21 March 2014.

The Committee interviewed 3 candidates for the position of Director for Customer Services.

The meeting adjourned at 1.05pm for lunch and the meeting reconvened at 2.00pm.

The Committee interviewed 3 candidates for the position of Director for Resources.

The Committee adjourned at 5.05pm having commenced at 9.30am, noting that it would re-convene at the Civic Centre in Adur at 9.30am the next day.

Reconvened Committee meeting 21 March 2014

Continuing from the previous day, the Committee interviewed 3 candidates for the position of Director for the Economy.

The meeting adjourned at 12.40pm for lunch.

The Committee reconvened at 1.00pm.

The Committee considered the suitability of candidates for the three appointments and were advised of the need for a formal consultation process under the Local Authority (Standing Order) Regulations 2001.

Resolved, that subject to the Councils usual terms and conditions of service and the statutory consultation process, the following appointments be made:-

- i. that Scott Marshall be appointed as Director for the Economy;
- ii. that Jane Eckford be appointed as Director for Customer Services;
- iii. that Paul Brewer be appointed as Director for Digital and Resources.

The Chairman declared the reconvened meeting closed at 2.10 pm having commenced at 9.30am.

Chairman